

APPENDIX 1

OSCR

Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	Jan.	2023	To	31	12	2023

Office of the Scottish Charity Regulator

Reference and administration details

Charity name	Crail Community Partnership
Registered charity number	SC049189
Charity's principal address	C/O 74 Bow Butts Crail Postcode KY10 3UT

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Jerdan	Chairman		
2	Jean Morris		29/08/23 - 30/11/23	
3	Manuela Calchini			
4	Sarah Morrison			
5	Will Cresswell			
6	Dennis Gowans	Secretary		
7	Colin Morrison			
8	Mark Rogerson		From 04/07/23	
9	Max Taylor			
10	Chris Broome			
11	Shields Henderson	Treasurer		
12	Aleks Scholz		From 04/07/23	
13	David Mann		To 06/06/23	
14	Helen Armitage		To 06/06/23	

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document The Partnership is set up as a Scottish Charitable Incorporated Organisation (SCIO) governed by constitution. At the Annual General Meeting office bearers and trustees are appointed to run the day to day business of the Partnership. Any member of the Partnership is eligible to become a charity trustee or office-bearer. Nominations are sought in advance of the Annual General Meeting at which elections are held and results announced.

Trustee recruitment and appointment The terms of office is 3 years with a third of trustees retiring each year and they are eligible for re-election. The maximum number of Trustees is 12 of whom no more than 10 shall be Member Trustees and no more than 2 shall be Co-opted trustees. Subject to these conditions at each AGM, the Ordinary Members may elect any member to be a trustee. In addition the Board may at any time appoint any member to be a trustee and may at any time appoint any non-member of the SCIO to be a trustee either on the basis that he/she has been nominated by a body with which the SCIO has close contact in the course of its activities or on the basis that he/she has specialist experience and/or skills which could be of assistance.

Objectives and activities

Charitable purposes The advancement of community development (including the advancement of urban/rural regeneration) principally within the community of Crail but only to the extent that it is consistent with furthering the achievement of sustainable development

Summary of the main activities in relation to these objects

Sustained efforts to increase utilisation of Crail Community Hall, and implement facility improvements (e.g. roof repairs, funding for boiler replacement).
South Kilminning Wetlands
Focus on implementing improvements to CCP owned green spaces.
Two major studies completed regarding Harbour Improvements and Roome Bay Beech Toilet Facilities.
Sustain good working relationships with Fife Council planning.
Developing working relationship with new owners of Crail Airfield.

APPENDIX 1

Achievements and performance

for the huge work and commitment that he provides. Finally, special mention of our irreplaceable Secretary Dennis Gowan's contributions that they all made. Trustees and we record grateful thanks and recognition of the David Mann, Helen Amisage and Jan Morris, stepped down as becoming self sufficient. People. Continued thanks and recognition of the excellent work done we lodged detailed objections. The owners of Crail Airfield lodged a major planning application, and Council. This will stand Crail in very good stead for the future. create a new Local Place plan that has now been submitted to Fife carried out a major revision of the 2019 Local Place Plan in order to Planning. A subgroup headed by Sarah Morrison and David Mann the toilet facilities at Roome Bay. Fife Coast and Countryside Trust regarding the potential replacement of at Roome Bay. We have continued discussions with Fife Council and We have taken initial steps to help to retain the children's paddling pool increased the potential planting at these popular amenity gardens. The Friends of Victoria gardens have made further improvements and and being landscaped in conjunction with the local neighbours. Plans have been developed for the land at Westons to be maintained continues into this area. discarded and trees will now be planted so that Debrum Wood The mooted plans for community allotments at Bow Puts were erected, and path improvement work is being implemented. Three ponds were created in the land at Phipkerton Triangle, signage resource for the benefit of local visitors and the environment. completed in early spring of 2024. This will create a significant natural Land. A major wetland development at South Kilminning has been further developed throughout the coming year. provide table tennis for primary school children, that is now being events throughout the year. This has included a pilot programme to There has been a very full programme of sporting, social and musical upgrade the toilets, energy saving measures and car parking provision. development. This will include developing plans and seeking funding to ordinator role for a further 3 years thus ensuring continuity and future We secured funding through Crail Common Good fund for the hall co-

Summary of the main achievements of the charity during the financial period

We continue to increase the use and utilisation of Crail Community Hall for community purposes and have initiated further facility improvements.

We have continued to develop and implement the management and long term future of our various parcels of land.

We have continued to develop our relationship with Fife Council Planning and have carried out a major review of 2019 Charrette and Local Place Plan. This culminated in the creation of the 2023 Crail Local Place Plan which was lodged with Fife Council just before the year end.

Achievements and performance. There have been 10 formal meetings of the Board of Trustees throughout the year and we have had a full complement of 12 Trustees throughout the year. Much of the detailed work is done by sub groups, chaired by a Trustee, who report monthly to the Board.

It is a pleasure to record that we have continued to make substantial progress with many of our projects and initiatives.

Crail Community Hall. Further insulation has been added and we continue to look to improve the quality of the facility. The main floor in the hall was stripped and resealed giving a much-enhanced appearance. We secured funding through Crail Common Good fund for the hall co-ordinator role for a further 3 years thus ensuring continuity and future development. This will include developing plans and seeking funding to upgrade the toilets, energy saving measures and car parking provision. There has been a very full programme of sporting, social and musical events throughout the year. This has included a pilot programme to provide table tennis for primary school children, that is now being further developed throughout the coming year.

Land. A major wetland development at South Kilminning has been completed in early spring of 2024. This will create a significant natural resource for the benefit of locals, visitors and the environment.

Three ponds were created in the land at Pinkerton Triangle, signage erected, and path improvement work is being implemented.

The mooted plans for community allotments at Bow Butts were discarded and trees will now be planted so that Denburn Wood continues into this area.

Plans have been developed for the land at Westbraes to be maintained and being landscaped in conjunction with the local neighbours.

The Friends of Victoria gardens have made further improvements and increased the perennial planting at these popular amenity gardens.

We have taken initial steps to help to retain the children's paddling pool at Roome Bay. We have continued discussions with Fife Council and Fife Coast and Countryside Trust regarding the potential replacement of the toilet facilities at Room Bay.

Planning. A subgroup headed by Sarah Morrison and David Mann carried out a major revision of the 2019 Local Place Plan in order to create a new Local Place plan that has now been submitted to Fife Council. This will stand Crail in very good stead for the future.

The owners of Crail airfield lodged a major planning application, and we lodged detailed objections.

People. Continued thanks and recognition of the excellent work done by Geraldine Graf for the community hall which is moving towards becoming self sufficient.

David Mann, Helen Armitage and Jean Morris. stepped down as Trustees and we record grateful thanks and recognition of the contributions that they all made.

Finally, special mention of our irreplaceable Secretary Dennis Gowans for the huge work and commitment that he provides.

Brief statement of the charity's policy on reserves

We shall set the reserve required for an orderly wind up of the charity at 6 months of fixed costs. The Community Hall fixed Costs and the employment costs of our events and programme manager are those which are required to be covered.

Details of any deficit

nil

Donated facilities and services (if any)

none

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

DAVID JERMAN

Position (e.g. Chair)

CHAIR

Date

31/03/24

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Other optional information

We have maintained regular reporting of all of our activities through the local public newsletter 'Crail Matters' and Crail Info and have made available imonthly reports to the meetings of Crail Community Council.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

[Handwritten signature]

Full name(s)

DAVID JERDAN

Position (e.g. Chair)

CHAIR

Date

31/03/24.

Crail Community Partnership

SC49189



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	January	2023		31	December	2023

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Membership Fees	40				40	30
Donations	1,021	6,449			7,470	14,318
Donations from Trusts and Charities		36,547			36,547	7,500
		-			-	
Grants		44,169			44,169	22,559
Receipts from fundraising activities	2,416				2,416	6,938
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Crail Community Hall Rents	28,318				28,318	21,548
Gross receipts from other charitable activities					-	
					-	675
A1 Sub total	31,795	87,165	-	-	118,960	73,568
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	31,795	87,165	-	-	118,960	73,568
A3 Payments						
Expenses for fundraising activities	4,803				4,803	3,334
Gross trading payments					-	
Crail Community Hall upkeep	25,873				25,873	18,407
Payments relating directly to charitable activities		87,381			87,381	42,395
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	150
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	30,676	87,381	-	-	118,057	64,286
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	30,676	87,381	-	-	118,057	64,286
Net receipts / (payments)	1,119	(216)	-	-	903	9,282
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	1,119	(216)	-	-	903	9,282

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B 1 Cash funds	Cash and bank balances at start of year	26,081	43,677			69,758	60,474
	Surplus / (deficit) shown on receipts and payments account	1,119	(217)			902	9,284
						-	
	Cash and bank balances at end of year	27,200	43,460	-	-	70,660	69,758
(Agree balances with receipts and payments account(s))							

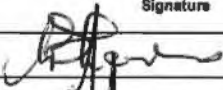

B 2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		Total	-	-

B 3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
		Total	-	-	-

B 4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
		Total	-	-

B 5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	WILLIAM SHIELDS HENDERSON	31/3/24
	DAVID JORDAN	31/03/24

Section C Notes to the Accounts

C1 Nature and purpose of funds
(may be stated on analysis of funds worksheets)

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C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Crowdfunding -Heating Challenge		4,099			4,099	
Gift Aid		531			531	
Other Private Donations	1,021	1,819			2,840	
Coop Society Heating Challenge		3,533			3,533	
Pilkington Trust Support Coordinator's Costs		1,000			1,000	
Helen Main Executry Support Coordinators Costs		4,500			4,500	
Crail Common Good Fund Kilminning		9,223			9,223	
Community Hall		13,291			13,291	
Coordinator's Costs		5,000			5,000	
Total	1,021	42,996	-	-	44,017	22,493
	-	reference	-	-	reference	reference

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Nature Scotland for Kilminning Project		20,232	20,232	
Fife Council ET for Hall Boiler		19,632	19,632	
Roome Bay Project		1,790	1,790	
Victoria Gardens		515	515	
Local Place Plan		2,000	2,000	
Total	-	44,169	44,169	22,559
	-	-	-	reference

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Crail Community Hall Trading					-	
Hall Rents and Hires	28,318				28,318	
Fund Raising Events	2,416				2,416	
Membership Fees	40				40	
					-	
					-	
					-	
					-	
Total	30,774	-	-	-	30,774	28,516
	reference error	-	-	-	reference error	reference error

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Community Hall Running Costs					-	
Utilites Phones and Wifi	8,687				8,687	6,342
Cleaning and Other Expenses	1,934				1,934	2,544
Maintenance Costs	4,681				4,681	3,232
Salaries and Pension	10,571				10,571	6,289
Insurance	2,385				2,385	2,138
Other Administration Expenses	2,418				2,418	1,196
Independent Examiner's Fee					-	150
		87,381			87,381	42,395
					-	
					-	
Total	30,676	87,381	-	-	118,057	64,286
	reference error	-	-	-	reference error	reference error

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-
					cross ref error	
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	-	-
					cross ref error	
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	-	-	-	-	-	-
					cross ref error	
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	-	-
					cross ref error	
Net receipts / (payments)	-	-	-	-	-	-
Transfers to / (from) funds						
Surplus / (deficit) for year	-	-	-	-	-	-
					cross ref error	

Nature and purpose of funds						
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Crail Community Partnership

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Additional analysis (3)

6 Breakdown of restricted funds

	Crail Community Hall Major -Works	Pinkerton	South Kilminning Wetlands	Victoria Gardens Planting and Upkeep	Bow butts	Brought Forward from Supplemental Sheet	Total restricted funds	Total restricted funds last period
Receipts								
Donations	13,291		9,473	1,244		18,913	42,921	1,815
Legacies						-	-	
Grants	19,632		20,232	515		3,790	44,169	20,179
Crowdfunding								9,458
Gift Aid								1,820
Transfer from Separate funds								675
Receipts from fundraising activities						75	75	
Sub total	32,923	-	29,705	1,759	-	22,778	87,165	33,947
Receipts from asset & investment sales								
Proceeds from sale of fixed assets							-	
Proceeds from sale of investments							-	
Sub total	-	-	-	-	-	-	-	-
Total receipts	32,923	-	29,705	1,759	-	22,778	87,165	33,947
Payments								
Expenses for fundraising activities							-	
Gross trading payments							-	
Investment management costs							-	480
Payments relating directly to charitable activities	41,750	2,284	33,177	465		9,705	87,381	32,414
Grants and donations							-	
Governance costs:							-	
Audit / independent examination							-	
Preparation of annual accounts							-	
Legal costs							-	
Sub total	41,750	2,284	33,177	465	-	9,705	87,381	32,894
Payments relating to asset and investment movements								
Purchases of fixed assets							-	
Purchase of investments							-	
Sub total	-	-	-	-	-	-	-	-
Total payments	41,750	2,284	33,177	465	-	9,705	87,381	32,895
Net receipts / (payments)	(8,827)	(2,284)	(3,472)	1,294	-	13,073	(216)	1,052
Transfers to / (from) funds								
							-	-
Surplus / (deficit) for year	(8,827)	(2,284)	(3,472)	1,294	-	13,073	(216)	1,052
Balance at 31 December 2022	16,136	3,865	16,416	294	3,462	3,503	43,676	42,624
Balance at 31 December 2023	7,309	1,581	12,944	1,588	3,462	16,576	43,460	43,676

Nature and purpose of funds

Crail Community Hall Major Works: Funds received at initial acquisition of Hall to meet necessary major repairs and improvements.
Pinkerton Triangle: Funds to be expended in transform land acquired by the Community to a small wetland area.
South Kilminning Wetlands: Project to develop part of Crail Airfield and the Kilminning Nature Reserve into a Wetlands Bird Sanctuary. Largely funded by Nature Scotland and Crail Common Good Fund. Initiated and driven by CCP.
Victoria Gardens Planting and Upkeep: Funds for upkeep and development of public garden area

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Additional analysis (3)

6 Breakdown of restricted funds

	West Braes Project	Roome Bay Proposed Improvements	Community Hall Heating ~Challenge	Table Tennis Funds	Local Place Plan	Events Coordinator Funding	Monday Club and Balances	Total restricted funds
Receipts								
Donations			8,413			10,500		18,913
Legacies								-
Grants		1,790			2,000			3,790
Receipts from fundraising activities				75				75
Gross trading receipts								-
Income from investments other than land and buildings								-
Rents from land & buildings								-
Gross receipts from other charitable activities								-
Sub total	-	1,790	8,413	75	2,000	10,500		22,778
cross ref error								
Receipts from asset & investment sales								
Proceeds from sale of fixed assets								-
Proceeds from sale of investments								-
Sub total	-	-	-	-	-	-	-	-
Total receipts	-	1,790	8,413	75	2,000	10,500	-	22,778
cross ref error								
Payments								
Expenses for fundraising activities								-
Gross trading payments								-
Investment management costs								-
Payments relating directly to charitable activities	260		2,172		273	7,000		9,705
Grants and donations								-
Governance costs:								-
Audit / independent examination								-
Preparation of annual accounts								-
Legal costs								-
Sub total	260	-	2,172	-	273	7,000	-	9,705
cross ref error								
Payments relating to asset and investment movements								
Purchases of fixed assets								-
Purchase of investments								-
Sub total	-	-	-	-	-	-	-	-
Total payments	260	-	2,172	-	273	7,000	-	9,705
cross ref error								
Net receipts / (payments)	(260)	1,790	6,241	75	1,727	3,500	-	13,073
Transfers to / (from) funds								
Surplus / (deficit) for year	(260)	1,790	6,241	75	1,727	3,500	-	13,073
cross ref error								
Nature and purpose of funds								

West Braes Project: Acquisition of small parcel of land for Community use.
Roome Bay Project: Detailed study for improvement of area including plans for development of existing Amenity Block (on hold)
Community Hall Heating Challenge: Crowdfunding and Cooperative Society donation to provide funds for improvements to energy usage in Community Hall
Table Tennis Funds: Funds which arose from demise of local club and held for future development of these sports.
Local Place Plan: Grant for the Partnership to update the existing LPP requested by Fife Council - (Completed in January 2024)
Events Coordinator Funding: Donations from Trust Funds, Common Good Fund, and Fife Council to defray costs of employment of Events and Development Coordinator for Community Hall.
Monday Club and Balances: Funds held to meet costs of social events for the elderly in Crail Community.

APPENDIX 3



Report to the trustees/members of
Registered charity number
On the accounts of the charity for the period

Set out on pages

Respective responsibilities of trustees and examiner

Basis of independent examiner's statement

Independent examiner's statement

Signed:
Name:

Relevant professional qualification(s) or body (if any):

Address:

Independent examiner's report on the accounts v2						
Charity name Crail Community Partnership						
Registered charity number SC 49189						
Period start date			to	Period end date		
Day	Month	Year		Day	Month	Year
01	01	2023		31	12	2023
I report on the accounts of the charity for the year ended 31st December 2023 which are set out on pages 1 to 13.					(remember to include the page numbers of additional sheets)	

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations
 have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

[Signature] CA Date: 5/4/24

Member of the Institute of Chartered Accountant of Scotland

3 South Erskine Park
Bearsden
Glasgow
G61 4NA

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose