

# Crail Community Partnership SCO 49189

## CCP Board - Minutes

### Zoom Meeting - Tuesday 3rd November 2020 at 6pm

1. **Attendance:** D. Jerdan, A. Purves, D. Gowans, H. Aird, H. Armitage, W. Cresswell, C. Broome, D. Brown, D. Mann, M. Taylor, J. McCallum, B. McConnel
2. **Minutes of meeting** held 6th October 2020. Approved.
3. **Finance.**
  - Bank Reconciliation. Appendix A.
  - Crowdfunding - it is acceptable to retain manual donations, without submitting into Crowdfunding. The funds for each project will be reported separately.
4. **Membership update & volunteers** – No change in membership.
5. **Sub Committees Reports**
  - **Harbour improvement plan**
    - HM Office meeting 20th October. Minutes in Appendix B.
  - **Crail North.**
    - DB reported back to Fife Council that CCP was happy to be approached by any other groups that could be interested in Charrette or Local Place Plan work.
  - **Strategy/EDF**
    - No funding updates, but comment that Crail is still well placed to benefit from community funding.
  - **Environment/Woodlands.**
    - **South Kilminning** Crowdfunding currently £4735 (plus £200 manual donations) excluding Gift Aid. WC
    - **Paths for All** Bid. Meeting later this week to finalise price estimates for path improvements. CB
    - **Pinkerton Triangle.**
      - Still to meet to finalise documents for Crowdfunding. CB
      - Coaching for Crowdfunding later this week, need small group (WC, DG, CB) to work through materials during the next 10 days. DB
    - **Crail Grass Management** paper has been developed and will be circulated. Request this to be presented to CCP Board at December meeting, after consultation with local Environment Group.
    - **Bow Butts.** WC speaking to RSPB about reseeding of Corn Bunting area and inclusion of primary school. Bow Butts Crowdfunding closed on 31st October, with Crowdfunding total of £4,666, excluding Gift Aid.
    - **Environment Policy,** WC, DB and CB to finalise and circulate.

- **Community Assets**

- **Community Hall** –CAT transfer period was to end 1st Jan 2021, this has been extended by Fife Council to 1st April 2021. Revised terms and conditions have been released by FC, and satisfy SLF requirements. SLF Decision Meeting expected 3 week in November.
- Co-op Funding. Need to maximise this. CM article to be carried next week. Explore options for posters in the Co-ops. Also how can we engage the elderly who may not be able to apply online. Questions for Colin Wood (Co-op Manager) - DG.
- The **Crowdfunding Application** is exceeding our expectations. WC has further opportunities to ask groups of Birders to participate in Crowdfunding.
- Edinburgh lawyers are overwhelmed currently so not much progress with **CAT** completions. We will ask lawyers to prioritise Bow Butts CAT.
  - (South Kilminning Crowdfunding update- school will not issue crowdfunding notices).
- Next asset transfers - Denburn and CCH Car Park
- **Crail Town Hall** - A Town Hall Briefing Note was explained as a record of discussions about a What If strategy for the Town Hall. Trustees asked to consider the briefing note for future discussion. Feedback to Max , but no immediate action required. Crail Museum has been asked to consider whether they would have an active interest in the Town Hall.

- **Business and Tourism**

- **Crail Food Trail** - Draft in early 2021, and publication in March.
- Transportation - Social distancing ‘barriers’ will be removed shortly. Other projects being considered for permanent solutions e.g. Denburn Narrows. 20mph Speed Limit for town now being pushed by Councillors, given progress in the Borders.

6. **Website/Publicity**

- Draft letter for businesses to renew for [crail.info](http://crail.info). HA

7. **AOCB**

- Volunteers: CCP has a list of volunteers we need to think about how we keep them engaged. Also need to think how we engage the younger generations; Duke of Edinburgh, Saltire Awards, St Andrews University students.
- Correlate Members List with Volunteers List,, to make sure we are sending updates to both. HA/DG

Next meeting Tuesday 1st December 2020 at 6pm

Appendix A

**CRAIL COMMUNITY PARTNERSHIP**

**RBS RECONCILIATION AS AT ..... 26<sup>th</sup> October 2020**

FIGURES FROM BANK STATEMENT

Balance as at 26 <sup>th</sup> October 2020	£ 16,285.95
ADD: To be lodged	£ 50.00
DEDUCT: Non presented cheques and D/D	£ 125.91
	Sub £16,210.04*
Restricted Funds (see below*)	£ 9,812.40
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Crail Info	£ 520.00
Net Bank Position	<u>£ 5,877.64</u>

Crail Common Good Fund – Approved	£23,520.00
Drawn to date	£23,520.00
Possible further draw down	£ NIL

- Includes £2,152.40 remaining from Crail Food Festival £3,000.00 to meet costs of survey and design plans in respect of the Community Hall and donation of £3,000 towards kitchen.  
Includes £670 grant to Wee Crailers from Fife Council  
Includes £490 (net) grant to Monday Meetings (Monday Club) from Fife Council  
Includes £3,300.00 grant from Awards for All (National Lottery for use by Monday Meetings only.  
Includes crowd funding £200.00

Scottish Land Fund Grant	£8,424.00
Drawn to date	£8,424.00

Prepared by Andrew Purves  
29<sup>th</sup> October 2020

## Appendix B. HM Office Project.

### Harbour Masters Office Minutes of Meeting - 20th October 2020

In attendance: J. Jarvis, B. McConnell, E. Morris, D. Gowans Apologies: D. Bates and D. Clayton

#### Agenda

1. **Acquisition schedule**
  - **No communication from Fife Council Estates or Legal to date, therefore no estimated ownership date**
2. **Funding Status**

The common good application has been approved. Now at £80,600 committed.

FET will not fund acquisition, but will fund renovation. Need another quotation.

**Action Dennis:** See if McGhee will quote.

Display funding is not part of the funds raised so far. There would need to be additional funding raised for the displays.

Helen Main Trust £10,000, FET £37,100, CCT £13,500, Crail Common Good £20,000.

Total £80,600

#### 3. Renovation plans - quotes & plans

Awaiting Airds and Robin Bremner quotes.

#### 4. Design Input

- Fisheries Museum - No feedback from Danny B.
- Potential Themes List (Harbour and HM Office)
  - **Action Dennis:** Create advanced spreadsheet to identify source of data, type of display (static or dynamic), preferred location of display
- Duncan of Jordanstone
  - **Action Dennis:** Make contact with the University
- Storyboard mentioned by BM, suggest we ask Richard Wemyss to explain how he designed and fabricated his storyboards in Cellardyke.
  - **Action Bernie:** Ask RW to attend our next meeting for a period of time to explain Cellardyke initiative.

#### 5. AOCB

1. Request for external power and water from Harbour Masters office. For fisherman repairs etc.
    - **Action Bernie:** arrange for Ian Murray to look at options for water supply in/from the HM office
  2. Fitzroy Barometer recess is part of the design and the Museum has the original so this is possible.
- Next Meeting 10th November 5pm.