

Crail Community Partnership SCO 49189

CCP Board - Minutes

Tuesday 1st November 2022 at 7pm

1. **Attendance:** D. Jerdan, S. Henderson, D. Gowans, W. Creswell, D. Brown, C. Morrison, M. Taylor, D. Mann
 - **Apologies:** C. Broome, H. Aird, M. Calchini, H. Armitage,
2. **Minutes of meeting** held on 11th October 2022, approved.
3. **Finance report**
 - **Roome Bay** current overspend on funds already received from FC/UKGov. Final claim will be prepared shortly so all costs will be covered. Need all invoices, including for the Land Valuation.
 - **Kilminning Crowdfunding** - Raised £9755 with £1821 Gift Aid to collect (claim submitted today). Generous donation from Pittenweem Arts Festival.
 - **Table Tennis.** Accidental damage to one table tennis table when storing the tables for a wedding. The insurance claim would have needed a payment excess and would have resulted in a drop in No Claims Allowance next year. It was agreed with TT that we would split the costs (CCP £280 and TT £139) to buy a new more mobile (safer) table Should arrive week beginning 7th November.
 - **New Audio Equipment:** Purchased two new speakers/monitors, to make matched set of 4. £398. Crail Folk Club provided a donation of £750 at the beginning of this year to support repairs and upgrades to Tech Kit. This expense was from the this fund.
 - **Monday Club:** Fund was being used to fund Crail Matters distribution but this ended December 2021. Need to meet with Monday Club to determine how this fund can be used. **Action: DG.**
4. **Membership** update & volunteers – New member Colin McIntyre, new resident in Felkington approved to join as Member.
5. **Harbour Survey**
 - Open Day presentation went well. Harbour Users group approved with Colin Morrison to take the lead. CM presented the list of Action Items to the Councillors at the Community Council Meeting. Need to connect with Harbour Master (and Manager. nicholas.williamson@fife.gov.uk). **Action: CM**
 - Fishermen have undertaken to do a substantial clear-up redundant kit and freezers etc. Core of people are willing to help with cleanup once the fisherman have completed their action item. **Action: Gordon Lockhart.**
 - Information Boards were identified as a priority. When Harbourmasters office team was meeting it was thought that fixed story boards could be external, but internal to HM office would be video or physical displays. Need to develop the 4 or 5 concepts for fixed boards. **Action. DG.**
 - No need to look for another company to create standard story boards as Simpson Brown have already assisted with the development of Doocot, Mercat Cross and Lumsden Monument.
 - Lack of Mobile signal and Wireless was identified as an issue. Need to pursue Councillors to see who is following up on the initiative that Linda Holt was driving previously. EastNeukNow - Gigabit-capable Broadband Network. **Action. DJ.** (Potentially Crail Common Good could support this, MT).

6. Roome Bay Business Plan

- On the back of the Open Day presentation email communication between trustees expressed reservations about proceeding with this project. The scale of the project is an issue with the amount of fundraising that would be required, would we have trustees willing to take this on. There would also be a lot of work to resolve differences in design, functionality and dealing with public reservations.
- Concerns expressed that we have raised public expectations and taking no action will damage our reputation.
 - This would also be the case with funders, if we try to tap the same source in the future.
 - We have been talking to EDF for nearly 3 years, taking this project off the table would lessen any leverage we would have with.
- Fife Council would likely close the toilets rather than upgrade. Valuation is in with proper valuation of £2,500 (not the £100,000 mentioned in the business plan.)
- Parking is still an issue that impacts local perception. We need to be resolving the larger parking project. This was discussed with Project Leader for 2024 Tourism Infrastructure. Need to follow-up. **Action MC.** (Recently requested information from FC regarding the Common Good Land (at 30mph) Agricultural Lease). Also investigate the Church of Scotland land, lease arrangement and prospect of purchasing. **Action DJ.**
- Proposal at present is to Pause and Reflect. Consult with EDF, Fife Council (Funding and Economy), Fife Coast and Countryside Trust and Councillors. After the consultation we need to produce some sort of statement, which mentions concerns about capital cost, running costs, sponsorship and current economic climate. Zoom call proposed.
- Roome Bay Business Plan will now be closed off, once the valuation is included.

7. Sub Committees Reports

- **Planning & LPP** - Waiting for feedback from Airfield Owners, this will not happen until later in November.
 - Contacted 7N to request pricing proposal to help update the Local Place Plan. Document is produced using InDesign, but still awaiting the file being transferred.
 - The Crail North material should be considered standard for any developments e.g. Crail North, Airfield, etc.
 - LPP group is questioning whether to broaden the scope of the LPP. Trustees do not support broadening the plan beyond the inclusion of the Airfield. The Trustees agreed that the Charette should not be revisited as part of this, and they should concentrate purely on the planning and potential planning issues.
- **Kilminning** - Still awaiting decision from Historic Environment Scotland., expected November 10th.
 - **NatureScot** (~25 people, including the 2nd in command) visited CCH and Kilminning today. Reception organised in Community Hall which also impressed the team in terms of the community work we are doing.
- **Pinkerton** - Still a challenge with sourcing the pond lining material.
- **Community Hall** – Boiler funding is a struggle, final decision expected 30th November.

- CCH Long term plans. Need to source funding. Need to identify potential sources of funding. **Action: DG.**
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- **Community Projects -**
 - **Recycling** initiative driven by John Freeth. Need to determine what action Coop plan to undertake based on the obligation they have to conform. May need to establish two locations for repositories. There is a potential for CCP to earn revenue.
 - **Tennis Courts and MUGA.** Meeting held on Monday 31st October as R. Webster and J. Jarvis wanted to discuss the long term management of these assets. The question was whether CCP would be willing to take over responsibility. The property is just common good land that has been developed. There is no lease with Fife Council. Courts are bubbling and may need replaced in the near future.

8. AOCB

9. Next meeting 6th December - Town Hall

Crail Community**Financial Statements for Period 1 Jan 22 to 30 Sept
9 Months****Month October****Year to
Date****30/09/2022****30/10/2022**

Opening Bank Balance	60475.00	60186.99	60475.00
Restricted or Designated Funds			
Roome Bay			
Market Research Income	15625.00		15625.00
Expenditure	-14893.00	-1872.00	-16765.00
Victoria Gardens Plants	380.00	-86.32	293.68
South Kilminning			
Crowdfunding		9457.41	9457.41
Expenditure	-1633.60	-31.99	-1665.59
Donations	200.00	1134.80	1334.80
CCH Major Works			
Heating Systems	-5264.83		-5264.83
Lighting	-771.16		-771.16
Electical Testing	-1728.00		-1728.00
Roof Repairs	-2922.00		-2922.00
Fife Council to	1992.00		1992.00
Pinkerton Donation	100.00		100.00
Badminton and Table Tennis Club Funds	675.00	-139.00	536.00
Crab Publishing	-480.20		-480.20
Crail Info Donation	160.00		160.00
Info Calendar	-39.93		-39.93
Movement on Restricted/Designat ed Funds	-8600.72	8462.90	-137.82
CCH Trading			
Income			
Hall Hiires	6341.36	600.00	6941.36
Weddings and Parties Hires	10566.20	1150.00	11716.20
Fund Raising Events	5908.26	180.31	6088.57
Donations	868.92	100.00	968.92
Membership	25.00	5.00	30.00
	<u>23709.74</u>	<u>2035.31</u>	<u>25745.05</u>
Outgoings			
Insurance of Hall	-2138.27		-2138.27
Utilities Maintenance & Sundries	-8067.93	-1836.63	-9904.56
Coordinator and Caretaker Salaries	-11716.47	-1431.12	-13147.59
Coordinator Salary Support	7500.00		7500.00
Administratiion Expenses	-974.36	-63.47	-1037.83
	<u>-15397.03</u>	<u>-3331.22</u>	<u>-18728.25</u>
Surplus/(Deficit Cash on operations)	8312.71	-1295.91	7016.80
Cash Movement for Period	-288.01	7166.99	6878.98
Balance at Bank at Period End	60186.99	67353.98	67353.98

Crail Community Partnership
Financial Statements for Period 1 Jan 22 to 30 Oct 22

Restricted Funds	Opening 01/01/2022	Income	Outgoings	Closing 30/10/2022
Crail Community Hall Major Works	24830.00	1992.00	-10685.99	16136.01
Monday Club	1201.00			1201.00
Victoria Gardens		2942.00	-2648.32	293.68
Bow Butts	3462.00			3462.00
Pinkerton	3765.00	100.00		3865.00
South Kilminning	5467.00	10792.21	-1665.32	14593.89
West Braes	2996.00			2996.00
Roome Bay		15625.00	-16765.00	-1140.00
Crab Publishing		160.00	-39.93	120.07
Crail Matters			-480.20	-480.20
Badminton /Table		675.00	-139.00	536.00
Tennis Funds				
	<u>41721.00</u>	<u>32286.21</u>	<u>-32423.76</u>	<u>41583.45</u>

Crail Community Hall Cash Income and Expenditure
Period Ending

Period Ending	30/09/22	October	30/10/22
Weddings	10566.20	1150.00	11716.20
Hall Hires	6341.36	600.00	6941.36
Fund Raising Events Net	5908.26	180.31	6088.57
Membership	25.00	5.00	30.00
Donation	868.92		868.92
Salary Suooort	7500.00		7500.00
	31209.74	1935.31	33145.05
Utilities Phones Wifi	-4883.42	-573.88	-5457.30
Cleaning and Other Expenses	-2369.95	-30.00	-2399.95
Maintenance	-814.56	-1212.75	-2027.31
Salaries and Pension	-11716.47	-1431.12	-13147.59
Insurance	-2138.27		-2138.27
Admin Expenses	-974.36	-63.47	-1037.83
	-22897.03	-3311.22	-26208.25
Surplus/ Incoming funds from Hall Use	<u>8312.71</u>	<u>-1375.91</u>	<u>6936.80</u>