

APPENDIX 1

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Trustees' Annual Report for the period

Period start date				Period end date			
Day	Month	Year		Day	Month	Year	
From	01	Jan.	2020	To	31	12	2020

Office of the Scottish Charity Regulator

Reference and administration details

Charity name Crail Community Partnership

Other names charity is known by

Registered charity number SC049189

Charity's principal address C/O 74 Bow Butts
Crail

Postcode KY10 3UT

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Jerdan	Chairman		
2	Heather Aird			
3	Helen Armitage			
4	David Brown			
5	Will Cresswell			
6	Dennis Gowans	Secretary		
7	David Mann			
8	James McCallum			
9	Bernie McConnell			
10	Andrew Purves	Treasurer		
11	Max Taylor			
12	Chris Broome			
13				
14				
15				

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18
19
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Danny Bates	01/01/20 – 05/05/20

Structure, governance and management

Type of governing document

The Partnership is set up as a Scottish Charitable Incorporated Organisation (SCIO) governed by constitution. At the Annual General Meeting office bearers and trustees are appointed to run the day to day business of the Partnership. Any member of the Partnership is eligible to become a charity trustee or office-bearer. Nominations are sought in advance of the Annual General Meeting at which elections are held are results announced.

Trustee recruitment and appointment

The terms of office is 3 years with a third of trustees retiring each year and they are eligible for re-election. Additional trustees may be co-opted to fill vacancies or to secure needed skills.

Objectives and activities

Charitable purposes

The advancement of community development (including the advancement of urban/rural regeneration) principally within the community of Crail but only to the extent that it is consistent with furthering the achievement of sustainable development

Summary of the main activities in relation to these objects

Sustained efforts to take ownership of Crail Community Hall, with the aim of providing a sustainable Community Hub that provides social engagement for all ages and commercial events that improve Crail's economy. Fundraising to support purchase of the hall and to provide a modern catering kitchen.

Sustained efforts to take ownership of Fife Council derelict or barren lands, with the aim of improving the natural environment such that there is increasing wildlife which results in higher visitor numbers, and an improved local economy.

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Achievements and performance

Summary of the main achievements of the charity during the financial period

The Board of Trustees has met on the first Tuesday of each month throughout the year. Due to the Coronavirus pandemic, meetings have been held virtually using Zoom. We have regular reporting of all of our activities through our subgroups which cover Finance, Membership, Harbour improvements, Planning, Woodlands, Community Hall, Asset transfers, Community projects and Publicity.

We have progressed applications to Fife Council for the asset transfer of Crail Community Hall plus 3 areas of land at Bow Butts Park, Pinkerton Triangle and South Kilminning. At the year end these transfers had all been approved and were being completed subject to due diligence.

We have identified and obtained various tranches of grant funding to enable the acquisition of Craill Community Hall. We held 3 very successful crowdfunding campaigns to raise funds to cover the costs of acquisition, legal fees and initial work at the 3 areas of land referred to above.

We have organised and supported a new group of volunteers who will be responsible for the planting and maintenance of public gardens – Friends of Victoria Gardens

We have held regular virtual meetings with Fife Planners to discuss local place plans and planning guidelines and relevant issues.

We have held regular meetings with Fife Council community engagement officers to discuss funding issues and resolution of various community interest issues.

Many of the local facilities that we have supported such as Monday Club for senior citizens and Wee Crailers for pre school children have been unable to meet due to the pandemic.

Our membership levels have been maintained (130 life members) and we have developed our lists of volunteers who will assist with the land and garden management and running of Crail Community Hall.

Financial review

Brief statement of the charity's policy on reserves

Until February 2021 ongoing obligations and liabilities have not been significant. Therefore it should have been possible to complete an orderly wind-up of affairs within 3 months with a reserve of £1,000. Following the purchase of the Community Hall from Fife Council, a reserve of £5,000 with a wind-up of 6 to 9 months is more likely. The Partnership will need to gradually strengthen reserves.

Details of any deficit

Donated facilities and services (if any)

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Other optional information

We have maintained regular reporting of all of our activities through the local public newsletter 'Crail Matters' and monthly reports to the meetings of Crail Community Council.

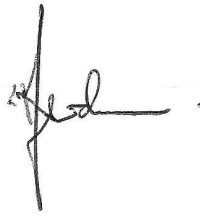
We had a public consultation, early in the year to obtain thoughts, views and suggestions in relation to the proposed asset transfers. Further public meetings have not been possible due to the pandemic.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

DAVID JERDAN

Position (e.g. Chair)

CHAIR

Date

20th April 2021.


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APPENDIX 2

		Enter charity name below					Enter SC No below	
		Crail Community Partnership					SC049189	
		Receipts and payments accounts						
		For the period from	Period start date			to	Period end date	
Day	Month		Ye201ar	Day	Month		Year	
01	January		2020	31	December		2020	
Section A Statement of receipts and payments								
	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period		
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £		
A1 Receipts								
Donations	25	3,000			3,025	50		
Crail Common Good Fund					- 0	5,424		
Membership Fees/Crail Info	255				255	1,044		
Crail Preservation Society					- 0	11,326		
Crail Food Festival					- 0	3,000		
Grants		8,424			8,424	4,640		
Crowdfunding		19,518			19,518			
Gross receipts from other charitable activities and fundraising	364				364			
					- 0			
A1 Sub total	644	30,942	- 0	- 0	31,586	25,484		
A2 Receipts from asset & investment sales								
Proceeds from sale of fixed assets					- 0			
Proceeds from sale of investments					- 0			
A2 Sub total	- 0	- 0	- 0	- 0	- 0	- 0		
Total receipts	644	30,942	- 0	- 0	31,586	25,484		
A3 Payments								
Consultants					- 0	7,964		
Legal Fees					- 0	750		
Other Charrette Costs	169				169	758		
Hall Hires	59				59	204		
Admin/DTAS Course	456				456	100		
Insurance	126				126	117		
Prof Fees - Community Hall/Land transfers		10,033			10,033	748		
Other					- 0	432		
Crowdfunding		812			812			
Monday Club and Wee Crailers		850			850			
					- 0			
A3 Sub total	810	11,695	- 0	- 0	12,505	11,073		
A4 Payments relating to asset and investment movements								
Purchases of fixed assets					- 0			
Purchase of investments					- 0			
A4 Sub total	- 0	- 0	- 0	- 0	- 0	- 0		
Total payments	810	11,695	- 0	- 0	12,505	11,073		
Net receipts / (payments)	(166)	19,247	-	-	19,081	14,411		
A5 Transfers to / (from) funds					-			
Surplus / (deficit) for year	(166)	19,247	-	-	19,081	14,411		



APPENDIX 3



Independent examiner's report on the accounts v2

Report to the trustees/members of

Crail Community Partnership

Registered charity number

SC049189

On the accounts of the charity for the period

Period start date			to	Period end date		
Day	Month	Year		Day	Month	Year
01	Jan.	2020		31	December	2020

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 
Name: Peter Salkeld

Date: 19/2/2021

Relevant professional qualification(s) or body (if any):

Address: 24 Tolbooth Wynd
Crail
KY10 3UA

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.



APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Closing Bank position per statement	£31,048.12
Funds in course from Crowdfunder	2,444.00
Closing Bank balance per accounts	<u>£33,492.12</u>

