

CCP Board

Agenda Zoom Meeting

Tuesday 6th April 2021 at 6pm

1. **Attendance:** H. Armitage, W. Cresswell, M. Taylor, H. Aird, D. Jerdan, C. Broome, B. McConnel, A. Purves, J. McCallum, D. Brown, L. Dochard. D. Gowans, D. Mann.
2. **Approval of minutes:** Meeting held on 2nd March 2021 - Approved.
3. **Finance report**
 - Annual Report explained by AP. Trustees asked to support Annual Report. All support.
 - Updated monthly report for CCP. Appendix A.
 - Andrew Purves resignation and appointment of Lyall Dochard as Trustee and Treasurer. Transfer will happen at the AGM on the 20th April 2021. Thanks conveyed to Andrew for helping CCP work up its program over the past two years.
 - AGM to be held on 20th April 2021. Need to include Constitution change for use of virtual meetings.
4. **Strategic Relationships**
 - Opportunity for Wormistoune Open Day offered by JM. **Action DJ/DG**
 - Discussion on updating our Local Place Plan some time in the near future. Potential of funding from the Community Renewal program.
5. **Membership & volunteers – HA**
 - No change in membership or volunteers.
 - FVA advice to keep membership increasing is to keep publicity high especially as new people move into the neighbourhood.
 - Consider issuing a Crail Matters Special for the anniversary of the Local Place Plan. (Anniversary of launch of Crail Local Place Plan would mean early July).
6. **Sub Committees Reports**
 - **Harbour improvements**
 - KIMO - working to get FC to sign up. North Sea amalgamation of countries and councils working to mitigate the existence of ghost fishing equipment.
 - Need to find funding to have feasibility and business plan developed for Lobster Hatchery.
 - Gordon Lockhart working on powered davits.
 - A number of smaller projects are dependent on the acquisition and development of the HM Office.
 - Proposal to use harbour visitors to crowdfund the business plan.
 - **Planning**
 - scot.gov asking for feedback on registering Local Place Plans, **DB action.**
 - Meeting with FC Planning deferred.
 - STP meetings attended by DB, suggesting that we do not join at this stage as value is questionable.
 - Thoughts on potential projects for Community Renewal funding, as notified by Janice Laird. Need to finalise this by Thursday this week all contributions to DG by Wednesday 5pm.
 - Capacity for local offices (CCH is not suited for this)?
 - Another building in Beech Walk Park?
 - Airfield?
 - Children's Centre?
 - **Green Spaces & Woodlands – CAT, Implementation and management plan WC/CB**
 - Lawyer requested to complete SK transfer on 20th April 2021.

- WC held meeting with hydrologist who will prepare pricing proposals for business plan development.
- University bid to Biodiversity Fund was successful, which will provide support to Crail (CCP) for grassland management. For the first year an operator will be provided as well as the equipment. CCP needs to sign the agreement. WC will circulate. Commitment is to providing 'owned land' for 10 years to enable the project to implement. If no negative comment proceed with signing.
- Bow Butts has 3 new oak trees and CGS has turned over the corn bunting area. Need to firm up on seeding date. **Action WC/DJ**
- Pinkerton - no planning permission required for creation of ponds. Trying to clarify ownership of land other side of the path.
- Crowdfunding needs to show visible results to supporters and the community, if we want to be able to use this method again, and again.
- **Community Hall** –
 - Project Coordinator - Susanne Ferguson started 29th March
 - Need to work on Cloud file share area
 - Outstanding work done by Eric and George Morris. Partition moving, kitchen units removed, cupboard prepared for reversal. Ceiling will be painted this week and new LED light fitted.
 - East Neuk Festival, BBC and SCO visited today, all very complimentary about the hall.
 - Imminent Bookings: East Neuk Festival 1st to 5th May. Election 6th May.
 - SF - learning a lot about COVID processes from NHS Fife.
 - Adapt and Thrive funding application is going well. Have A&T Advisor that provides 15 hours of support to prepare the final application. Possible result by the end of next week.
 - Kitchen Upgrade Tenders should all be returned on the 8th April. (Later delayed one week).

7. **Further asset transfers** – Denburn wood, additional land at Pinkerton, Westbraes (?).

8. **Community Projects**

- Victoria Gardens – Great turnout for all sessions.
- Pandemic Memorial Tree Planting - Proposal from Phillipa Mitchell to have avenue of cherry trees, which might soften the blow of losing a few major trees due to disease. Needs to be passed through Community Council. **DG Action.**
- Should we be working to position Crail as a Carbon Neutral Location. Engage with Sonja again? **WC Action.**
- Youth Worker Funding - Strong candidate for Youth Work was interviewed for the CCH PC position. Looking at potential funding for this position.
 - We must keep in mind the need to support the elderly, especially where there is a Dementia challenge. MT.

9. **Website/Publicity** – Chasing income for those being promoted on crail.info

10. **Next Meeting:** Tuesday 4th May 2021 at 6pm

Appendix A

FIGURES FROM BANK STATEMENT

Balance as at 31 st March 2021	£ 46,710.60
ADD: - to be lodged	£ NIL
DEDUCT: - non presented cheques and D/D	£ NIL
Subtotal	£ 46,710.60*
Restricted Funds (see below*)	£ 39,578.01
Crail Info	£ 700.00
Net Bank Position (general funds)	£ <u>6,432.59</u>

*Private donation Of £3,000.00 and gift aid of £750 towards kitchen. Balance £1,885.40
Co-operative Members towards kitchen balance £671.05

£490 (net) grant to Monday Meetings (Monday Club) from Fife Council
£2,531.60 from grant of £3,300 from Awards for All (National Lottery) for use by Monday meetings only.

Crowd Funding

Bow Butts. £3,462.00 (£4,963.00 and gift aid £780.00 less DVA fee
£266.00 purchase costs £1,940.00 and trees £75.00)

South Kilminning. £9,665.87 (£8,785.00 and gift aid £1,615.00 less costs
£466.13 and DVA fee £268.00)

Pinkerton. £3,744.86 (£5,820.00 and gift aid £476.73 less costs
£345.87, DVA fee £266.00 and purchased costs £1,940.00)

Scottish Land Fund Grant £41,500.00
Spent to date £24,372.77 (Hall £20,000.00, Fees £2,775.00,
Insurance, £1,597.77)

Balance Remaining **£17,127.23**

Victoria Gardens costs to date £230.40 to be recovered from Common Good Fund grant of
£3,000 meanwhile met from general funds.

Prepared by Andrew Purves
31st March 2021