

OSCR

Trustees' Annual Report for the period

Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	Jan.	2022	To	31	12	2022

Office of the Scottish Charity Regulator

Reference and administration details

Charity name	Crail Community Partnership
Other names charity is known by	
Registered charity number	SC049189
Charity's principal address	C/O 74 Bow Butts Crail

Postcode KY10 3UT

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 David Jerdan	Chairman		
2 Heather Aird			
3 Helen Armitage			
4 David Brown			
5 Will Cresswell			
6 Dennis Gowans	Secretary		
7 David Mann			
8 James McCallum		To 3/7/2022	
9 Max Taylor			
10 Chris Broome			
11 Shields Henderson	Treasurer	1/02/2022	
12 Lyall Dochard	Treasurer	1/1/2022 to 1/02/2022	
13 Colin Morrison		From 3/7/2022	
14 Manuela Calchini		From 3/7/2022	

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name

Dates acted if not for whole year

Structure, governance and management

Type of governing document The Partnership is set up as a Scottish Charitable Incorporated Organisation (SCIO) governed by constitution. At the Annual General Meeting office bearers and trustees are appointed to run the day to day business of the Partnership. Any member of the Partnership is eligible to become a charity trustee or office-bearer. Nominations are sought in advance of the Annual General Meeting at which elections are held and results announced.

Trustee recruitment and appointment The terms of office is 3 years with a third of trustees retiring each year and they are eligible for re-election. The maximum number of Trustees is 12 of whom no more than 10 shall be Member Trustees and no more than 2 shall be Co-opted trustees. Subject to these conditions at each AGM, the Ordinary Members may elect any member to be a trustee. In addition the Board may at any time appoint any member to be a trustee and may at any time appoint any non-member of the SCIO to be a trustee either on the basis that he/she has been nominated by a body with which the SCIO has close contact in the course of its activities or on the basis that he/she has specialist experience and/or skills which could be of assistance.

Objectives and activities

Charitable purposes

The advancement of community development (including the advancement of urban/rural regeneration) principally within the community of Crail but only to the extent that it is consistent with furthering the achievement of sustainable development

Summary of the main activities in relation to these objects

Sustained efforts to increase utilisation of Crail Community Hall, and implement facility improvements (e.g. roof repairs, funding for boiler replacement).
Focus on implementing improvements to CCP owned green spaces.
Two major studies completed regarding Harbour Improvements and Roome Bay Beech Toilet Facilities.
Sustain good working relationships with Fife Council planning.
Developing working relationship with new owners of Crail Airfield.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

The Board of Trustees has met on the first Tuesday of each month throughout the year.

It is a pleasure to report that we managed to make good progress with many of our projects throughout the year. The Trustees have met monthly and we have finally returned to normal operations after the pandemic.

Community Hall. We have continued to make significant improvements to the Community Hall building with lead repairs to the roof, a new gas boiler, additional heat insulation, some redecoration work and improved external lighting. We launched a successful crowd funding to assist with heating costs with matched funding from the Co-op.

The range of physical activities and classes has been significantly improved with the addition of pilates, barre, yoga and pickleball.

The range and quality of musical performances has been building steadily and was enhanced by our involvement with Scotland on Tour.

We held very successful Easter and Christmas Fayres.

There are now 2 fortnightly drop in lunch clubs reaching out to the community.

Land. We have continued with plans to improve the areas of land that were acquired last year.

Hedging was planted at Bow Butts and we are looking at a proposal, through Fife Council, to create allotments on part of the land.

We have planted hedging at Pinkerton and are intending to widen and improve the path network and instal pond liners.

Over 4,000 trees and 2,500 pieces of hedging have been planted at South Kilminning. Significant funding has been granted to create a major wetland. The Friends of Victoria gardens have continued to make improvements to the gardens and have done an excellent job to maintain this important amenity.

Consultations. We obtained grant funding to carry out a feasibility study and business plan to consider the redevelopment of the toilet block at Roome Bay. We are currently considering the next steps in this project.

We obtained grant funding to carry out a community survey and look at a business plan for Crail Harbour. A Harbour users sub group has been created to take forward this project.

Planning. We have continued to have informal discussions with representatives of Fife planning on a wide range of matters and are actively contributing to the forthcoming revision of the local place plan.

We have had meetings with the new owners of Crail Airfield along with their architects and planners, as they develop their thinking and proposals for that area.

People. Special thanks are due to Geraldine Graf for all her work in maintaining and attracting bookings for the community hall.

To Donald Grant of Fife Council, DTAS and Fife Voluntary Action for continuing help and advice.

Finally, a huge thank you to all our Trustees and volunteers who have been superb all year. Special thanks to Shields Henderson for stepping in so ably to the treasurer role, and to our secretary Dennis Gowans for everything that he does.

Brief statement of the charity's policy on reserves

We shall set the reserve required for an orderly wind up of the charity at 6 months of fixed costs. The Community Hall fixed Costs and the employment costs of our events and programme manager are those which are required to be covered.

Details of any deficit

nil

Donated facilities and services (if any)

none

APPENDIX 1


Other optional information

We have maintained regular reporting of all of our activities through the local public newsletter 'Crail Matters' and Crail Info and have made available imonthly reports to the meetings of Crail Community Council.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	DAVID JERDAN.	
Position (e.g. Chair)	CHAIR	
Date	25/03/23	

Crail Community Partnership

SC 049189

Receipts and payments accounts							
For the period from	Financial year ends			to	Financial year ends		
	Day	Month	Year		Day	Month	Year
	01	01	2022		31	12	22

Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts						
Membership Fees	30				30	270
Donations	1,605	1,435			3,040	11,685
Donations from Trusts and Charities		7,500			7,500	30,092
Grants		22,559			22,559	79,741
Crowdfunding incl Gift Aid		11,278			11,278	4,151
Table Tennis /Bdminton Club Funds		675			675	
Receipts from fundraising activities	6,938				6,938	4,350
Gross trading receipts					-	
Income from investments other than land buildings					-	
Crail Community Hall rents and hires	21,548				21,548	11,540
Gross receipts from other charitable activities					-	
					-	
A1 Sub total	30,121	43,447	-	-	73,568	141,829
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	30,121	43,447	-	-	73,568	141,829
A3 Payments						
Expenses for fundraising activities	3,334				3,334	1,629
Gross trading payments					-	
Crail Community Hall Trading Costs	27,907				27,907	7,592
Payments relating directly to charitable activities		32,895			32,895	105,626
Grants and donations					-	
Overnance costs:					-	
Audit / independent examination	150				150	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	31,391	32,895	-	-	64,286	114,847
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	31,391	32,895	-	-	64,286	114,847
Net receipts / (payments)	(1,270)	10,552	-	-	9,282	26,982
A5 Transfers to / (from) funds	9,500	(9,500)	-	-	-	-
Surplus / (deficit) for year	8,230	1,052	-	-	9,282	26,982

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	17,850	42,624			60,474	33,492
	Surplus / (deficit) shown on receipts and payments account	8,230	1,052			9,282	26,982
						-	
						-	
	Cash and bank balances at end of year	26,080	43,676	-	-	69,756	60,474

(Agree balances with receipts and payments account(s))

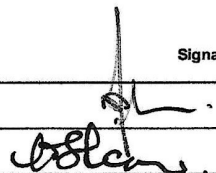
Categories	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
	Total		-	-

Categories	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total		-	-

Categories	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
	Total		-	-

Categories	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
	Total		-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DAVID JERDAN U. SHIELDS HENDERSON	25/03/23 25/3/23

Section C Notes to the Accounts

C1 Nature and purpose of funds
(may be stated on analysis of funds worksheets)

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C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

<p>A5 The transfer of funds relates to a donation from a trust of £7500 and a grant from Fife Council of £2000 received in the year towards the salary costs of the Hall Co-ordinator</p>
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Crail Community Partnership

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Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
For South Kilminning Bird Sanctuary:						
Pittenweem Arts Festival		1,135			1,135	
Fife Bird Club		150			150	
Individual Donations	1,605	50			1,655	
Crowdfunding		9,457			9,457	
Gift Aid		1821			1,821	
Donation for Pinkerton Project		100			100	
Crail Table Tennis/ Badminton Club Transfer of Funds		675			675	
Trust Support for Coordinator's Salary		7500			7,500	
Total	1,605	20,888	-	-	22,493	45,029
	-	reference	-	-	reference	reference

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Fife Council for Roome Bay Feasibility Project		15,625	15,625	
for Victoria Gardens Water Project		2,942	2,942	
for Hall Roof Works		1,992	1,992	
for Coordinator's salary support		2,000	2,000	
Total	-	22,559	22,559	79,741
	-	-	-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Crail Community Hall Trading					-	
Hall Hires	21,548				21,548	
Fund Raising Events	6,938				6,938	
Membership Fees	30				30	
					-	
					-	
Total	28,516	-	-	-	28,516	16,160
	reference error	-	-	-	reference error	reference error

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Community Hall Running Costs					-	
Utilities Phones and Wifi	6,342				6,342	
Cleaning and Other Expenses	2,544				2,544	
Maintenance	3,232				3,232	
Salaries and Pension	15,789				15,789	
Insurance	2,138				2,138	
Other Administration Expenses	1,196				1,196	
Other 'Costs						
Independent Examiner's Fee	150				150	
Project Expenditure (See 6 below)		32,895			32,895	
					-	
Total	31,391	32,895	-	-	64,286	114,847
	reference error	-	-	-	reference error	reference error

Additional analysis (2)

5 Breakdown of unrestricted funds

Unrestricted fund 1 - enter name of fund below Unrestricted fund 2 - enter name of fund below Unrestricted fund 3 - enter name of fund below Unrestricted fund 4 - enter name of fund below

Total unrestricted funds **Total unrestricted funds last period**

Receipts	Unrestricted fund 1	Unrestricted fund 2	Unrestricted fund 3	Unrestricted fund 4	Total unrestricted funds	Total unrestricted funds last period
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Sub total	-	-	-	-	-	-

cross ref error

Receipts from asset & investment sales	Unrestricted fund 1	Unrestricted fund 2	Unrestricted fund 3	Unrestricted fund 4	Total unrestricted funds	Total unrestricted funds last period
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-

Total receipts - - - - - -

cross ref error

Payments	Unrestricted fund 1	Unrestricted fund 2	Unrestricted fund 3	Unrestricted fund 4	Total unrestricted funds	Total unrestricted funds last period
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Sub total	-	-	-	-	-	-

cross ref error

Payments relating to asset and investment movements	Unrestricted fund 1	Unrestricted fund 2	Unrestricted fund 3	Unrestricted fund 4	Total unrestricted funds	Total unrestricted funds last period
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-

Total payments - - - - - -

cross ref error

Net receipts / (payments) - - - - - -

Transfers to / (from) funds					-	
Surplus / (deficit) for year	-	-	-	-	-	-

cross ref error

Nature and purpose of funds

Additional analysis (3)

Crail Community Partnership

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6 Breakdown of restricted funds

	Pikeston Thilage	West Beane	Row Bulls	South Kilbucking	Monday Club	Crail Community Hall	Room Bay	Table Tennis and Badminton	Victoria Gardens	Total restricted funds	Total restricted funds last period
Receipts											
Subtotal	100			1,335					300	1,815	2,371
Transfers from other funds				9,448			15,625		2,542	20,170	23,342
Grants from other funds				1,641					672	1,921	73,741
Transfer from Spokane Club Funds										672	4,201
Grants from other funds										672	3,971
Income from investments other than land and buildings											
Rents from land & buildings											
Grants received from other charitable activities											
Sub total	100			12,614			15,625	672	2,542	33,848	119,628
Receipts from asset & investment sales											
Proceeds from sale of fixed assets											
Proceeds from sale of investments											
Sub total	100			12,614			15,625	672	2,542	33,848	119,628
Total receipts	100			12,614			15,625	672	2,542	33,848	119,628
Payments											
Expenses for fundraising activities											45
Grants to other funds											
Investment management costs											
Payments relating directly to charitable activities											103,781
Grants and donations											
Governance costs:											
Audit / Independent examination											
Preparation of annual accounts											
Legal costs											
Ratified Grant to Crail Publishing											
Sub total				1,653	480		17,415		2,448	32,894	108,888
Payments relating to asset and investment											
Payments relating to fixed assets											
Purchases of investments											
Sub total				1,653	480		17,415		2,448	32,894	108,888
Total payments				1,653	480		17,415		2,448	32,894	108,888
Net receipts (payments)	100			10,961			18,210	672	324	18,954	10,740
Transfers to / (from) funds											
Surplus / (deficit) for year	100			10,961			18,210	672	324	19,054	16,880
Balance at 31 December 2021	3,725			5,497	1,201		24,830		721	41,721	28,921
Balance at 31 December 2022	3,893			16,418	721		18,138		721	42,718	41,721

Nature and purpose of funds
 Monday Club funds are used for the benefit of the Crail Community providing Crail info and facilities and refreshments for regular meetings for members. Victoria Gardens holds funds for the maintenance of the gardens. Table Tennis and Badminton represent funds transferred to CCP from the former club and held for the promotion of these sports. All other funds are restricted to specific projects: Room Bay project was in deficit at 31/12/22. Funds were received in January 2023 to eliminate this deficit. A full description of significant projects is given in the trustees report.

APPENDIX 3



Independent examiner's report on the accounts v2

Report to the trustees/members of

Charity name **Crail Community Partnership**

Registered charity number
On the accounts of the charity for the period

SC049189

Period start date			Period end date			
Day	Month	Year	to	Day	Month	Year
01	01	2022		31	12	2022

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

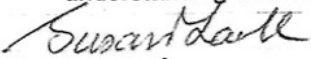
Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 
Name: Susan Jack

Date: 12/05/23

Relevant professional qualification(s) or body (if any):

Address: Fife Voluntary Action
Caledonia House
Pentland Park Glenrothes KY6 2AL

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.