

# Crail Community Partnership SCO 49189

## CCP Board - Minutes of Meeting Tuesday 1st March 2022 at 7pm on Zoom

1. **Attendance:** D. Jerdan, D. Gowans, H. Armitage, H. Aird, J. McCallum, M. Taylor, D. Mann, W. Cresswell, D. Brown.  
Apologies: C. Broome.

2. **Minutes of meeting** held on 1st February 2022. Approved.

### 3. Finance report

Lyall Dochard resigned as CCP Treasurer and CCP Trustee on the 23rd February. Concerned expressed that we have not had an updated monthly report since December and there is uncertainty as to whether the 2021 annual accounts have been prepared. There is an expectation that all accounting documents and e-documents will be handed over by Lyall on his return from his holiday. Shields Henderson has offered to take over the Treasurer role.

Discussion around current bookkeeping and suggestion that we should be adopting a proprietary accounting system, e.g. Zero or Sage. Also need a backup process for the data produced during the bookkeeping process. Recommendation that the Community Hall has its own bank account, and ring-fenced. **Action: DG**

Shields Henderson is proposed as a Treasurer and Trustee by David Jerdan, seconded by H. Armitage. Trustees all support the appointment.

Given the circumstances it is proposed that we use Henderson Black as Independent Examiner for the 2021 annual accounts.

### 4. Membership update and Volunteers

No change to membership.

### 5. Trustee recruitment

No feedback from the Crail Matters advertising for new volunteer CCP Trustees.

**Action:** Need email direct to CCP Membership.

AGM rotation, 3 trustees to retire and offer themselves for re-appointment. D. Mann is prepared to continue as a trustee if there are no new recruits, but is long term committed to the CCH & Planning sub-committees.

### 6. Sub Committee reports

#### a. Open Spaces

**Kilminning** - Applications to Nature Scotland, to two funds. One for £75,000 to de-culvert the land. If successful would attempt to leverage this funding with EDF for further funding from them.

Talking with Historic Scotland about the status of Kilminning as part of the Airfield. Site visit from HS, removal of the tarmac would be alteration to a historic monument. Awaiting further feedback from HS.

Tree planting event 2000 trees and 100m of hedging. 19th and 20th March.

Kilminning Support Group approached CCP about continuing their surveying work on Kilminning Coast. Meeting arranged for 3rd March. Alternate plans for Kilminning Coast will be discussed. **Action: WC**

SWT approached CCP about gaining access to remove their signage.

**Pinkerton** - Pond creation and hedge planting (300+ saplings) has happened in the past few weeks.

**Bow Butts** - Hedge planting (300+ saplings) planned for 5th and 6th March. Redundant fencing removed.

b. **West Braes** - Nothing to report.

c. **Community Hall**

**Short Term Activity/Issues:**

**Repair costs** to heating system, £5,263. Starting with problem with Large Hall heating with Small Hall; valve replaced. Complexity with controls resulting in unpredictable behaviour; removed second set of controllers. Controller malfunctioning; replaced remaining controllers with NEST so that heating can be controlled over the internet. Leaking joint in Large Hall; cast iron pipe replacement completed, which removed 3 other joints and isolated one of the in-wall radiators. Radiator cavity to be packed with insulation.

**Funding for repairs**, we had £3,500 from Scottish Land Fund for roof repairs, which we did not use. We also received ~£7000 from the Co-op, which has not been used.

**March 1st Invoices** for £811 issued. Murder Mystery just about broke even because of the low attendance (38). Another is being planned for November, but not on a Monday and not being branded as Valentines.

**Crail Folk Club** donated £750 to CCH, preferred use for improvements or repairs to the technical equipment.

**Long Term Plans** (for development of Community Hall)

Architect's Brief has been prepared by DM. Will be sent to 3 architects.

**Action:** DM to proceed with release to Architect's Brief.

d. **Community Projects**

**Beech Walk Park** entrance, 12 cherry trees donated by FC. FC will also clean out entrance flower beds. A plaque will be acquired to commemorate the Queen's Jubilee.

**Cycle Stands**, CCC project to have cycle racks in various locations Crail.

**Play Park** (by school), development plans are progressing.

**Friends of Victoria Gardens**, are gearing up, with assistance from FC for lower cost plants.

Some hedging may be left over.

7. **Planning**

Nothing of major note on the FC Portal. DB and DJ had brief meeting with Ben Ellis (FC Planning) one week ago, primarily to discuss whether there may be challenges with the Roome Bay Project.

8. **Website & Publicity**

9. **Projects**

a. **Roome Bay Visitor Centre**

Small group working the consultants SKS. Site meeting held in early February. After some redesign the architects are working on proposals. A community survey will be triggered in Crail Matters Friday 4th March and will run until 23rd March. Need help getting SKS connected to EDF. Community Asset Transfer has been triggered, which was requested by FC so that it stays on the FC Radar.

b. **Crail LPP Review**

Given what is happening at Airfield the scope of the Local Place Plan needs to be broadened out from its prior primary focus on Crail North. Focus should be on how to integrate any new development. DB/DM prepared to facilitate a session with the Trustees, perhaps

inclusive of time with Glenetive (Airfield Owners Agent) with a view to registering the LPP with FC in August/September timeframe.

**Action:** DB/DM to prepare plans to conduct the review. Proposal for April meeting.

**c. Harbour Users and Residents -**

Community Enterprise (CE) is the company that took us through the process for the Community Hall Business plan development. They were also invited to bid for the Roome Bay project, but were unsuccessful. However not long after the Roome Bay work was awarded CE let us know that they had access to [scot.Gov](https://www.scot.gov.uk) funding intended to ensure that community initiatives continue to succeed. We were asked if we wanted to participate and we replied with the affirmative, this resulted in us being assigned 6 days of funded consultancy.

We are working with CE to generate plans for a mini-charrette for Crail Harbour. Early stages of discussion, CE CEO will visit Crail later in March to complete the planning process.

- **Lily** - Bernie's fishing boat, this is the last of the traditional crab boats in the harbour.

It would be good to keep Lily in Crail Harbour but can we muster the team and funds to look after it. We should include in the harbour project, to see if this raises the necessary support.

**10. Next meeting Tuesday 5th April 2022 at 7pm**