

CRAIL COMMUNITY PARTNERSHIP

SC049189

Minutes of Board Meeting

Legion Hall

Tuesday, 2nd July 2019

1. **Present:** David Jerdan (DJ), Heather Aird (HA), Helen Armitage (HAr), Bernie McConnell (BM), David Mann (DM), David Brown (DBrn), Will Cresswell (WC), James McCallum (JMcC), Dennis Gowans (DG), Max Taylor (MT), Andrew Purves (AP)
2. **Apologies:** Danny Bates
3. **Minutes of Meeting 04/06/2019 :** Approved
4. **Fundraising:**
 - To be standard agenda item to ensure board is informed of all fund raising activities.
 - DG is applying for Paths for All funding for 2020, potential for £1,500
 - JM offered possibility of Gardens Open Day which may raise £2,000 to £3,000. Later this year could be considered.
5. **Finance Update and Draft Budget:**
 - Agreement for Loans to be repaid during the next month
 - £310 cost of Charrette Report booklets – to be paid and funded from approved Common Good Charrette Allowance
 - £750 exposure to additional legal fees

6. Membership Update

02/07/2019	04/06/19	07/05/19	02/04/19
103 members (4 associates)	89 Members (inc. 4 associate)	65 Members (inc. 3 associate)	44 Members
101 Life	87 Life	63 Life	42 Life
2 Annual	2 Annual	2 Annual	2 Annual

Agreed to make online application and bank transfer facilities available to potential members.

The Golf Club has agreed to push membership and will email their members with a short statement about CCP and a membership form.

7. Charrette Report Update

Final report is now with us and has been printed. Members meeting to be held Friday 5th July at 6pm. The objectives being to informally help members understand the structure and content of the Report, understand how the CCP Board will operate and develop a basic understanding of what actions are currently being taken by CCP.

Trustees to advise whom copies of the report have been given to, advising DG and HA.

Target List for paper distribution:

Scottish Office – seek advice from Nick Price and Jamie McComb (DG)

Willie Rennie – in advance of 18th July meeting in Crail (HA)

Stephen Gethins (DG/HA)

Councillors (DG/HA)

FC CEO (DG/HA)

FC Head of Service (DG/HA)

FC Others to be advised

Media/Press – Scotsman, BBC Scotland, Fife newspapers, STV (HA/DG)

For Crail Public plan Drop In Centre again, once schools are back (21st August). For two weekends.

WC to prepare Press Release. (WC)

8. Sub Committees

- **Harbour**

Next meeting planned for 3rd July.

- **Crail North**

Refer to attached committee reports (attached to email)

DB has asked Steve Tolson for a quotation for his services on a day rate to work on Masterplan Consent Area (light). Essential elements are keeping the landowner(s) engaged and working on a funding method. This is something to be discussed with Willie Rennie.

CCP need clarification on whether the report, as a Local Place Plan, can be registered with Fife Council (DJ)

Open question, once the new planning act is in place can the landowner move forward without community involvement. TBC (DB)

- **Strategy**

Initiatives can now be taken since we have the report finalised and available.

- **Environment/Woodlands**

Comprehensive notes available in the Sub Committee notes (attached in email)

The main concern is making good progress with land ownership transfers. The two bodies that can be responsible for land are CPS and CCP. CPS already has considerable assets owned.

Agreement that CPS should be trying to obtain ownership of all of Denburn Wood.

WC to identify packages of land that are currently owned by FC (or others) that would be valuable additions to Crail's green areas. With a view to this being discussed with Janice Laird.

It was highlighted that Fife Council is currently consulting on the Common Good Register for Fife. CCP (and the CCC) needs to formally respond to this. Email to be distributed to CCP trustees.

- **Community Facilities**

Formal application for Stage 1 was completed 28/06/19

- **Website/Facilities**

Crail.info registered for new website. No additional action taken recently, aiming to have this up and running later in 2019. Trying to develop this as a Youth Engagement project and have potential Waid 2nd year student to join the publishing team.

Need to have proper interlinking and presentation of Charrette Report on Crail Matters (website) and CCP Facebook by public launch target date, 17/08/19.

- **Business/Tourism**

Agreement for CCP to join East Neuk Tourism Association. Action DG.

Date of next meeting: 6th August 2019

Submitted,
Dennis Gowans
Secretary
3rd July 2019

Signed by Chairman, David Jerdan..... Date...../...../.....

Action Summary

Task	Responsibility	Status
Obtain copy of 2018 CG Fund application	DG	Open
Check whether Paid back Loans can be recouped from Common Good	DG	Open
Modify CCP Application Form to include Bank Details	DG	Open
Prepare Press Release	WC – 3/7/19	Open
Distribute Fife Councils notification regarding Common Good Register.	DG	Done
MT, DJ and DG to develop Crail's formal response to the consultation before closing date, end of September	MT, DJ and DG – 30/09/19	Open
CCP need clarification on whether the report, as a Local Place Plan, can be registered with Fife Council (DJ)	DJ	
Consult with JL of FC on legal contracts for tracts of CG land that we have a direct interest in	DJ/DG	
Open question, once the new planning act is in place can the landowner move forward without community involvement. TBC (DB)	DB	
CCP join East Neuk Tourism Association	DG	