

CRAIL COMMUNITY PARTNERSHIP

SC049189

Minutes of Board Meeting

Legion Hall

Thursday, 7th May 2019

1. **Present:** David Jerdan, David Mann, Andrew Purves, Heather Aird, Helen Armitage, Bernie McConnell, Dennis Gowans, Danny Bates, David Brown, Will Cresswell.
2. **Apologies:** James McCallum & Max Taylor.
3. **Minutes of Meeting 02/04/2019:** Approved
4. **Trustee Declaration Forms:** Final required form completed (by David Brown) during the meeting.
5. **Financial & Banking:**
 - Bank Account in place
 - Outstanding invoice from 7N for £23,892. Proposal to pay two thirds and hold one third pending delivery of final report. £25,000 was received from Scot.Gov end of March. Unanimously agreed. DG to Action.
 - Agreement for DJ to attend Facilities Management Course, as supportive for Community Asset Transfer.
 - Request for £350 to pay for recording of 3rd Workshop. £700 funding to complete compilation of Workshop 2 & 3 videos. Concerns expressed that our financial position is uncertain, the design of the video is not clear (documentary type or YouTube briefings). More information required (Action JM) and all pending financial proposals to be reviewed together at next meeting.
 - Monday 13th CPS and CCP Treasurer to meet to discuss transfer of CCP funds.
 - Common Good Funds; Letter was sent to request deferral of conversion of liquid fund to investments. *"I will instruct Finance not to capitalise the revenue balances. Janice"*

6. **Membership:** Status

07/05/19	02/04/19
65 Members (inc. 3 associate)	44 Members
63 Life	42 Life Members
2 Annual	2 Annual

- Junior membership is free.

7. Charrette Report:

- Feedback summarised and sent to 7N.
- Meeting planned for 20th May. DJ and DG to meeting with Nick and 7N.

8. Sub-committees:

For future meetings it is requested that sub-committee leaders submit an activity summary. Submitting to DG prior to the meeting so that a compiled summary can be released two days before the meeting.



Sub Committees
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- **Harbour:**

- Fisheries association formed. Very informative visit from North Berwick Lobster Hatchery. Also meeting with EDF. Working to establish working relationships within FC.

- **Crail North/Housing:**

- Constructive meetings with FC Planners, Environment and Transport. Also with Steven Tolson regarding community development, Lundin Homes regarding East Neuk style developments. David will build committee with some of the volunteers. Key goal to develop a Design Document for Crail North.

- **Strategy:**

- **Environment/Woodlands:**

- CPS probably will change use of Denburn Park as part of Crail Woodland extension. CPS Meeting next week.
- Useful meeting again with Chris Broome of FCCT. Optimism that they will support Crail's development plans.

- **Community Assets:**

- DJ and DG met with FC to discuss prospects of Community Asset Transfer, for Crail Community Hall. Productive meeting, two stage process to allow communities to consult and evaluate (phase one) before preparing a full application (phase two).
- DG expressed concern regarding British Legion Hall, as there is only single figure membership in Crail. The hall is owned by the local branch.

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- **Tourism/Small Business**

- **Membership/Youth Engagement:**

- Target for membership is 200 Ordinary members.
- David Mann requesting 20 membership forms. Action DG.

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- **Publicity/Website:**

- WC will create an article for Crail Matters, regarding Charrette progress and promoting CCP membership.
- Heather emphasised the importance of us sending emails to all those that provided their email addresses. Email summary to be released before the end of this month. Action HA/DG.
- Since last meeting DG applied for Fife LEADER funds to fund a core Crail website, as none exists today. Failed as requested too little. Have proposal for one year of development cost approx. £1,000. DG to request funding from CCC and other organisations.
- **AOCB**
 - DB reported on progress with Harbour Masters office. Currently On Hold as two projects cannot be funded simultaneously, and Roomebay playpark development is about to start.
 - Target completion by the end of 2020.
 - Looking for ideas on how to use the lower floor for public access displays.

Submitted,
 Dennis Gowans
 Secretary
 15 March 2019

Signed by Chairman, David Jerdan..... Date...../...../.....v

Appendix
 Key points from conversation with Steven Tolson.

- Triangular relationships, Community, Landowner and FC (Primarily Planning but others included)
- Need an incorporated body and willingness to participate
- Will the community have some ownership in the development?
- Councils do not have the capacity or the cash (to plan the development)
- Need good relationships with Planning (and FC) and the Landowner
- Culture change will come from communities, not from Councils or Scot.Gov, even though legislation requires the culture change in communities
- Potential funding from Lottery ‘ Investing in Ideas.’
- A new developing approach – Master Plan Consent Area – be a Pathfinder for Scot.Gov Chief Planning Officer – with FC Planners
- Final Charrette Report should be strong on a Crail North Design Plan

Steven Tolson is a Fellow of the Royal institution of Chartered Surveyors and Registered Valuation Surveyor. Steven specialises in housing including residential development, investment and regeneration and also worked as a consultant providing advice to a range of private, public and 3rd sector clients. He is a past Chair of the Royal institution of Chartered Surveyors in Scotland and has for over 25 years held academic teaching and

examining posts at a number of Scottish Universities. Steven's recent work includes community regeneration action planning, housing for older people, and a comprehensive study on co-housing. Steven is an author and writer of guides and reports on a range of built environment subjects.