

# Crail Community Partnership SCO 49189

## Board Meeting Minutes

Legion Hall Tuesday 4<sup>th</sup> February 2020

1) **In attendance:** W. Cresswell, M. Taylor, D. Gowans, D. Bates, D. Mann, D. Brown, A. Purves, H. Armitage & D. Jerdan

**Apologies:** H. Aird, J. McCallum, B. McConnell

2) **Minutes:** Minutes of meeting held on 7<sup>th</sup> January 2019. Approved.

3) Finance

- Approval of 2019 Annual Accounts
  - i) Still pending
  - ii) Trustees report will be distributed shortly, for review and approval planned for next meeting.
- Payment to 3<sup>rd</sup> parties
  - i) Payment to Monday club for Town Hall leases.
- Monthly Statement (inc. Crail.info)

RBS RECONCILIATION AS AT ..... 24<sup>th</sup> January 2020

### FIGURES FROM BANK STATEMENT

Balance as at 24<sup>th</sup> January 2020 £ 14,294.27

ADD: To be lodged £ NIL

DEDUCT: Non presented cheques and D/D £ 180.00

Sub £14,114.27\*

Restricted Funds (see below\*) £ 6,712.40

Crail Info £ 465.00

Net Bank Position £ 6,936.87

Crail Common Good Fund – Approved £23,520.00

Drawn to date £23,520.00

Possible further draw down £ NIL

- Includes £2,252.40 remaining from Crail Food Festival £3,000.00 to meet costs of survey and design plans in respect of the Community Hall
- Includes £670 grant to Wee Crailers from Fife Council
- Includes £490 (net) grant to Monday Meetings (Monday Club) from Fife Council
- Includes £3,300.00 grant from Awards for All (National Lottery for use by Monday Meetings only.

Prepared by Andrew Purves 29th January 2020

#### 4) Fund Raising

- Denburn park – CPS holds £1500 from Parks for All and has applied for £3,500 from Crail Common Good.
- Asset transfer – Scottish Land Fund £8424, to be spent on Business Plan for CCH
- The Fore – applied (but unsuccessful)
- TNL Climate Action Fund – Unsuccessful but intent is for the East Neuk group to continue and initiate projects.
- Robertson Trust – is changing strategy with stronger focus on poverty, but is also annual disbursements from £M20 to £M30.
- Cambo Partnership – DJ to contact and arrange meeting.
- Rural Tourism Infrastructure Fund – Crail was included in a Fife Countryside and Coast bid, but only for a review of transport issues in Crail.

#### 5) Membership

- Unchanged. Membership is 133 (6 Associate, 126 Ordinary, 1 Junior).

#### 6) Sub Committees

**Harbour** – Sandbar to be removed – license is being applied for

**Crail North** - Meeting planned with Fife Council but roles have changed within the Planning Department. Need to re-connect with Ben Ellis. Meeting planned with land owner 6<sup>th</sup> February.

**Strategy** ..regular contact being maintained with EDF through JM, but plan to hold meeting in February to discuss the future.

**Environment/Woodlands** -

(a) CCP has been successful with Stage One Community Asset Transfer for 3 tracts of FC land around Crail. Bow Butts, the Pinkerton Triangle and Kiliminning South. Need to move on to Stage Two of CAT soonest.

(b) Path Maintenance Crew training may occur within one month.

**Community Assets** – Community Enterprise (our retained Business Plan consultants) started work in late January. Action Plan is in Appendix A. CCP also needs to start Fife Councils CAT Stage 2 Application Process soonest as this needs to be complete before a funding application can be made to the Scottish Land Fund. Besides surveying the community there will be two public meetings, on the 17<sup>th</sup> for invited CCH Stakeholder and on the 29<sup>th</sup> a general public Drop In.

#### 7) Drop In Planning

29<sup>th</sup> February for specific Community Hall. Consultants in control of this event.

#### 8) Next meeting Tuesday 3<sup>rd</sup> March 2020 at 6pm

- 2020 Calendar – booked for Legion Hall, 6pm 1<sup>st</sup> Tuesday of each month
- AGM Planned for 16th April 2020
  - i) **Action:** Book Community Hall – DG

#### 9) AOCB

- D.Bates advised that Town Hall management committee advises that Town Hall lease will be expiring in 2021 and was interested in whether CCP would be applying for the lease. There is concern about the condition of the bell mounting and bell tower. To be discussed in the future.

Appendix A.

month	Jan			Feb				Mar					Apr				May			
Week commencing	20	27	3	10	17	24	2	9	16	23	30	6	13	20	27	4	11	18	25	
week	3	4	5	6	7	8	9	10	11	12	13	9	10	12	13	9	10	11	13	
<b>Planning</b>																				
Inception meeting																				
CE to email work plan and contact sheet																				
Crail Comm Hall Ltd (CCH) to send all documents and contacts																				
<b>Research</b>																				
Demographic study (community insight report)																				
Press release for Crail Matters when survey signed off and Sat am date agreed																				
Analysis of all previous documents especially Charette																				
Survey designed, signed off, launched and open																				
Undertake 1:1 interviews																				
with older people (at Monday event) and youth (high school?)																				
Open public meeting (Saturday morning drop in)																				
Events stakeholder meeting																				
Market Research especially weddings and events																				
Mapping exercise of all facilities and services relevant																				
skills audit																				
<b>Reports</b>																				
Funding search																				
Research Report																				
Client to respond																				
Business Plan																				
Support with SLF stage 2																				

Signed by Chairman, David Jerdan; .....Date: .../.../.....